



TOWN OF FLORENCE  
EMPLOYMENT OPPORTUNITY

## WASTEWATER TREATMENT PLANT OPERATOR

**OPENING DATE:** Monday, July 2, 2012

**ENTRY WAGE:** \$14.96 - \$16.66 hrly

**CLOSING DATE:** Open until filled

**New Salary Scale Effective:** 07/01/12

**STATUS:** Full-time, FLSA non-exempt

**JOB SUMMARY:**

Performs inspection, operation, and maintenance of lift stations, electrical controls, pumps, odor scrubbing devices, and valves to ensure proper operations. Records pump run times and flow totals. Checks calibration of pH and gas meters associated with order scrubber equipment; inspects and adjusts operation of chemical feed pumps and lines.

**PHYSICAL REQUIREMENTS and WORK ENVIRONMENT:**

Typical workweek requires working Monday – Friday, 6:00 AM – 2:30 PM; schedule is subject to change to accommodate business necessity. Knowledge of wastewater treatment plant equipment methods and equipment. Employee may be required to carry, push/pull objects and materials up to 35 pounds. The Town of Florence promotes a drug/alcohol free work environment through the use of pre-employment drug testing.

**EXPERIENCE AND TRAINING REQUIRED:**

High school diploma or GED; supplemented by vocational/technical training in wastewater treatment plant operations and wastewater collection systems; plus one (1) to two (2) years relevant work experience and/or training involving wastewater treatment plant operations wastewater collection systems, and equipment maintenance; or any equivalent combination of education, training, and experience which provides the requisite knowledge, skills and abilities for this job. Must have and maintain a valid Arizona Driver's License, plus an **Arizona Grade I Wastewater Treatment Plant Operator Certificate**.

**APPLICATION PROCESS:**

A fully completed Town application must be received by the Human Resources Office; resume accepted as supplement only (do not write "see resume" on application). Department review, testing, and scheduling of interviews usually takes 3 weeks from the review date(s) of the recruitment. Application and complete job description are available for download at [www.florenceaz.gov](http://www.florenceaz.gov) or obtain at Florence Town Hall, 775 North Main Street, PO Box 2670, Florence, AZ 85132, (520) 868-7553.

**SELECTION CRITERIA:**

Applicants whose experience and training are most closely suited to the requirements of the Town may be selected for further testing/interviews. Criteria will be based on job-related knowledge, skills and abilities as listed on the application. The Town of Florence is an AA/EEO/ADA employer.

**PRE-EMPLOYMENT REQUIREMENTS:**

The following requirements must be met prior to employment:

1. Successful completion of required selection process.
2. Successful completion of a reference and background check.
3. Approval of employment by Department Director and Town Manager.